



Nevada Eighth Judicial District Court Administrative Orders Related to COVID-19

AO-01 3/13/20	Effective March 16, 2020, all currently scheduled non-essential District Court hearings are ordered to be conducted by video or telephonic means; decided on the papers; or rescheduled unless otherwise directed by a District Court Judge.		
AO-01 3/13/20	Other than jury trials, case-by-case exceptions may be ordered at the discretion of a District Court Judge		
AO 20-13 4/17/20	<p>Continuity. Except as provided below, AO 20-01 through 20-12 will remain in effect and all 30-day deadlines in AO 20-01 through 20-12 will be extended until this order expires, is modified or is rescinded by subsequent order.</p> <p>Attorney Obligations: Attorneys, as officers of the court, have ethical obligations for cooperative civility under normal circumstances. This Court, under the present emergency, reminds attorneys that they have an obligation to be cooperative with courts and with each other as we all navigate these challenging circumstances. This is not the time to press for unwarranted tactical advantages, unreasonably deny continuances or other accommodations, or otherwise take advantage of challenges presented due to the current pandemic. Lawyers are expected to be civil, professional and understanding of their colleagues, parties, and witnesses who are ill or otherwise unable to meet obligations because of the current restrictions.</p> <p>Duration. This order shall be reviewed no later than every 30 days and shall remain in effect until thirty (30) days following the expiration of the March 12, 2020 Governor's Emergency Declaration or until modified or rescinded by a subsequent order, whichever occurs earlier.</p>		
<p>District Court Administrative Orders 1-14 related to COVID 19 below.</p> <p>Search by pressing ctrl f on keyboard and enter key word.</p>			
Admin Order	Case type/matter	Status	Action
AO 20-01 3/13/20	Jury trials	Suspended: All jury trials, civil and criminal, scheduled in District Court for the next 30 days will be suspended	They will be rescheduled as the court calendar allows. No summonsed prospective jurors are to appear.
AO 20-06	Grand Jury	Suspended: All three grand juries will be suspended effective at 5 p.m. on March 19, 2020.	
AO 20-01 3/13/20	In-custody criminal sentencings, bail motions, and probation revocation hearings	Continue to be heard w in-person appearances, alternative means per NV Supreme Court Rule Part IX encouraged. In effect until arrangements can be made to hear these matters by alternative means	
AO 20-01 3/13/20	Criminal arraignments	Continue to be heard w in-person appearances, alternative means per NV Supreme Court Rule Part IX	

		encouraged	
AO 20-01 3/13/20	Civil commitment cases	Continue to be heard w in-person appearances, alternative means per NV Supreme Court Rule Part IX encouraged	
AO 20-01 3/13/20	Guardianship matters except for compliance related hearings which include annual accountings.	continue to be heard all protected persons shall appear by alternative means	
AO 20-01 3/13/20	Domestic temporary or extended protection orders	continue to be heard w alternative means per NV Supreme Court Rule Part IX encouraged	
AO 20-01 3/13/20	Juvenile delinquency matters	continue to be heard w in-person appearances, alternative means per NV Supreme Court Rule Part IX encouraged	
AO 20-01 3/13/20	Abuse and neglect preliminary protective hearings	continue to be heard w alternative means per NV Supreme Court Rule Part IX encouraged	
AO 20-01 3/13/20	High-risk protective orders	continue to be heard w alternative means per NV Supreme Court Rule Part IX encouraged	
AO 20-01 3/13/20	Civil temporary restraining orders and preliminary/permanent injunctive relief hearings	continue to be heard w alternative means per NV Supreme Court Rule Part IX encouraged	
AO 20-01 3/13/20	Probate petitions for orders of cremation	continue to be heard w alternative means per NV Supreme Court Rule Part IX encouraged	
AO 20-01 3/13/20	Civil Cases	Stay trials in civil cases for purposes of NRCP 41(e). Absent further order of the Court or any individual judge	Period of exclusion shall be from March 16, 2020 through April 17, 2020.
AO 20-02 3/16/20	Meetings to discuss court business	There will be no in-person gatherings or meeting to discuss court business whatsoever, including but not limited to, all judges meetings; executive committee meetings; division judges meetings; bench-bar meetings; any meetings with community partners; specialty court staffing; specialty court graduations; administrative department meetings; continuing education meetings; and meetings of any judges and/or hearing masters within a particular case assignment. Necessary meetings should be conducted by telephone, teleconference, videoconference, or e-mail.	
AO 20-03	The Family Law Self-Help Center	The Family Law Self-Help Center will stop providing in-person	

3/16/20		services to the public. All services will be provided via telephone and email. The Self-Help Center can be reached via email at flshcinfo@lacs.n.org. And via telephone at (702) 455-1500 or (702) 386-1070.	
AO 20-03 3/16/20	The Family Mediation Center	The Family Mediation Center will stop providing in-person mediation services. All mediations will occur via telephone or other alternate means. All child interviews/parent-child observations will be cancelled and FMC will refer each case back to the designated judicial department for further orders/instructions.	
AO 20-03 3/16/20	Donna's House Central	Donna's House Central will stop providing all supervised visitation services and program orientations. DHC will refer each supervised visitation case back to the designated judicial department for further orders/instructions. DHC will work with the Marshals Division and the Family Mediation Center to ensure that services for supervised child custody exchanges continue in an efficient and safe manner.	
AO 20-03 3/16/20	Court Appointed Special Advocate Program	The Court Appointed Special Advocate Program will stop all in-person trainings, orientations and other meetings with members of the public. The CASA Program will assist its volunteers when they appear in court proceedings via alternate means pursuant to Administrative Order 20-1.	
AO 20-04 3/17/20	Effective immediately, the Las Vegas Justice Court and Las Vegas Municipal Court traffic	Customer service counter located on the first floor at the Regional Justice Center is closed.	Call 702-455-4472 LV Justice Court https://lvjcpa.clarkcountynv.gov/Anonymous/default.aspx Las Vegas Municipal Court https://municourt.lasvegasnevada.gov/
AO 20-05 3/18/20	Currently scheduled hearings, conferences or other meetings in cases assigned to the Alternative Dispute Resolution Programs of the Eighth Judicial District Court, including the Court	Ordered to be conducted by video or telephonic means; decided on the papers; or rescheduled.	

	Annexed Arbitration Program, the Court Annexed Mediation Program, the Nevada Short Trial Program or the Nevada Foreclosure Mediation Program		
AO 20-05 3/18/20	Necessary meetings	Should be conducted by telephone, teleconference, videoconference, or email. To the extent possible, arbitrators, mediators, and short trial judges should consider ways to achieve social distancing.	
AO 20-05 3/18/20	All short jury and bench trials scheduled in the Short Trial Program	Will be suspended and will be rescheduled as the court calendar allows. No summonsed prospective jurors are to appear.	
AO 20-05 3/18/20	For any case assigned to Court Annexed Arbitration Program,	AO 20-05 shall operate to extend the one year deadline, from the date of the arbitrator's appointment, to hold any arbitration hearing, pursuant to NAR 12(B). This extension shall only apply to cases where the one-year deadline will expire during the period of March 17, 2020, through May 17, 2020.	
AO 20-06 3/18/20	Nevada Eighth Judicial District Court Chief Judge Linda Bell issued Administrative Order 20-06 Administrative Order 20-06 to have all in custody defendants appear by video or in the lower level arraignment court.		
AO 20-06 3/18/20	Attorneys are also encouraged in the order to appear by alternate means.	In order to appear by alternate means in a criminal matter, attorneys must e-mail the department at least one judicial day in advance of their appearance and provide the e-mail they intend to use to appear. In case of an emergency that does not allow for one day's notice, attorneys should contact the department. Only in custody arraignments, release motions, sentencing, probation revocations, and competency hearings will proceed unless a judge determines a different matter needs hearing. Out of custody matters may be decided by the judge or heard at the discretion of the judge if the matter can be heard entirely by alternate	

		means. Otherwise, out of custody matters will be continued.	
AO 20-06 3/18/20	Specialty Court in custody	All in custody specialty court matters for all Criminal Division specialty courts will be heard together in lower level arraignment court on Friday at noon	
AO 20-06 3/18/20	Specialty Court out of custody	All status hearings for out of custody participants will be continued for at least 30 days, unless a judge determines that extraordinary circumstances warrant an appearance by alternative means.	No jail or community service sanctions will be imposed for program compliance. This does not prevent an arrest of a participant for a probation violation.
AO 20-06 3/18/20	Specialty court applications may be submitted.	No new applicants will be accepted to specialty courts at this time.	
AO 20-07 3/19/20	Probate: Matters that can be approved without a hearing	Will be on the approved list if no objection has been electronically filed and served by 9:30 am on the day before the hearing.	The approved list may be accessed on the Probate section of the District Court's website at: http://www.clarkcountycourts.us/departments/probate/
AO 20-07 3/19/20	Probate: Matters on the Probate Commissioner's calendar that are opposed or require a hearing	Continued for at least 30 days rescheduled as the court calendar allows If a party electronically files an election to proceed before the District Judge pursuant to EDCR 4.08, any petitions on file will be reset by the assigned Judge. Scheduling orders in contested matters may be requested by stipulation of the parties submitted to chambers electronically with an order approving the proposed schedule. The assigned Probate Judge or Probate Commissioner will set the evidentiary hearing or other trial in the ordinary course.	The approved list may be accessed on the Probate section of the District Court's website at: http://www.clarkcountycourts.us/departments/probate/
AO 20-07 3/19/20	Probate matters on the Probate Judges' calendars	Matters will be decided on the papers, heard by video or telephonic means, or continued at the discretion of the assigned Judge.	
AO 20-07 3/19/20	Scheduling Orders in contested matters	May be requested by stipulation of the parties submitted to chambers electronically with an order approving the proposed schedule. The assigned Probate Judge or Probate Commissioner will set the evidentiary hearing or other trial in	

		the ordinary course.	
AO 20-07 3/19/20	Probate: Sale Confirmations	<p>Sale confirmations currently set will be confirmed based on the papers filed with the court and without the necessity of placing the sale for public bid, unless a notice of intent to overbid is electronically filed and served 72 hours before the date of the sale confirmation hearing. Any petition to confirm a sale filed after issuance of this Administrative Order shall contain, in addition to the statutory requirements, language advising that notice of intent to overbid must be electronically filed and served 72 hours before the scheduled hearing. After receiving an electronically filed notice of intent to overbid, the court will set a remote hearing through video or telephonic means. Otherwise, the sale will be approved in accordance with the notice. All orders on approved matters will be electronically filed by the court and electronically served.</p>	
AO 20-08 3/19/20	Adjudicatory, Disposition, Semi-annual Reviews, Annual Reviews, and Presumptions Proceedings	<p>All pleas pursuant to NRS 432B.530 will be continued for 30 days. Clark County Department of Family Services may continue to offer services to families during this 30-day continuance. Pleas may be negotiated by the parties and electronically filed with the court during this time frame. If the court accepts the plea, an order will be filed, and a disposition hearing will be set within 15 working days. All adjudicatory trials set pursuant to NRS 432B.530 during the next 30 days will be continued. The court will provide notice of the new date to any parties who appear for the trial.</p> <p>Disposition hearings held pursuant to NRS 432B.540 and NRS 432B.550 currently set will be decided on the report filed with the court. Attorneys for the parents, the children, and any CASA may file a report to supplement the DFS recommendation for disposition, placement, and services. All disputed dispositions will be heard via teleconference. Dispositions set</p>	

		<p>for the week of March 16, 2020, will be continued one week to allow for notice of objection and teleconference.</p> <p>All semi-annual and annual reviews held pursuant to NRS 432B.580 and NRS 432B.590 set within the next 30 days will be decided on the reports submitted by DFS to the court. Attorneys for parents, attorneys for children, and any CASA may file a supplemental for the court's consideration. The court may notice parties of a court hearing with an appearance by alternative means for disputed issues.</p> <p>Hearings regarding presumptions held pursuant to NRS 432B.153, 432B.157, 432B.159 and 432B.555 shall be continued for at least 30 days unless the parties stipulated to the facts, a decision can be made on the papers, and the judicial officer determines extraordinary circumstances exist to proceed with the hearing.</p>	
<p>AO 20-08 3/19/20</p>	<p>Adjudicatory, Disposition, Semi-annual Reviews, Annual Reviews, and Presumptions Proceedings</p>	<p>All pleas pursuant to NRS 432B.530 will be continued for 30 days. Clark County Department of Family Services may continue to offer services to families during this 30-day continuance. Pleas may be negotiated by the parties and electronically filed with the court during this time frame. If the court accepts the plea, an order will be filed, and a disposition hearing will be set within 15 working days.</p> <p>All adjudicatory trials set pursuant to NRS 432B.530 during the next 30 days will be continued. The court will provide notice of the new date to any parties who appear for the trial.</p> <p>Disposition hearings held pursuant to NRS 432B.540 and NRS 432B.550 currently set will be decided on the report filed with the court. Attorneys for the parents, the children, and any CASA may file a report to supplement the DFS recommendation for disposition, placement, and services. All disputed dispositions will be heard</p>	

		<p>via teleconference. Dispositions set for the week of March 16, 2020, will be continued one week to allow for notice of objection and teleconference.</p> <p>All semi-annual and annual reviews held pursuant to NRS 432B.580 and NRS 432B.590 set within the next 30 days will be decided on the reports submitted by DFS to the court. Attorneys for parents, attorneys for children, and any CASA may file a supplemental for the court's consideration. The court may notice parties of a court hearing with an appearance by alternative means for disputed issues.</p> <p>Hearings regarding presumptions held pursuant to NRS 432B.153, 432B.157, 432B.159 and 432B.555 shall be continued for at least 30 days unless the parties stipulated to the facts, a decision can be made on the papers, and the judicial officer determines extraordinary circumstances exist to proceed with the hearing.</p>	
<p>AO 20-08 3/19/20</p>	<p>Termination of Parental Rights Proceedings</p>	<p>For those matters in which a Motion to Terminate has been filed pursuant to 432B.5901, any related motions may be decided on the pleadings and papers filed unless the court determines a hearing is required. All currently set initial hearings on termination of parental rights pursuant to NRS 432B.5901-5905 will be held in-person as essential hearings unless the court approves appearances by alternative means. Under those circumstances, DFS personnel will appear by alternative means, and attorneys for all parties may also appear by alternative means. The statutory requirement for the parents to appear in person will be suspended as long as a parent can appear by alternative means. Any termination of parental rights trials currently in process will be concluded. All termination of parental rights trials currently set for trial in the next 30 days will be continued and re-noticed by the</p>	

		<p>court unless the court makes determines compelling reasons exist to hold the TPR trial. Appearances by alternative means are encouraged for any party, witness or lawyer participating in the trial. See NRS 432B.5905. Other motions may be decided on the papers or continued unless the judicial officer determines an appearance by alternative means is necessary because of extraordinary circumstances. Status checks should be continued or handled with written reports unless extraordinary circumstances would warrant a hearing by alternative means. All mediations conducted pursuant to NRS 432B.5904 will be continued for 30 days unless arrangements can be made to hold the mediation by alternative means. All adoptions set for the week of March 16, 2020, will be completed in-person or by alternative means at the discretion of the judge. Adoptions after that will be conducted by alternative means unless the court determines otherwise.</p>	
AO 20-08 3/19/20	Specialty Court Proceedings	All specialty court appearances will be continued except for any in-custody participant. Participant issues will be dealt with by alternative means unless the court determines extraordinary circumstances warrant an in-person appearance. No community service sanctions will be imposed. The court will work with the treatment providers to continue to provide treatment if possible while balancing the safety of the participants and treatment provider staff.	
AO 20-08 3/19/20	Court-ordered Admissions to Mental Health Facilities Proceedings	Court-ordered admissions to mental health facilities pursuant to 432B.607 et. seq., will be considered essential hearings pursuant to Administrative Order 20-01, but may be held by alternative means.	
AO 20-08	Child Haven and Parent	Placements at child haven should	

3/19/20	Visitation	be strongly discouraged. No out of state visitation will be allowed. Visitation at child haven and other parental visitation of children in foster care shall be suspended unless the court determines that extraordinary circumstances warrant visitation, and the visitation poses no health risks to the child.	
AO 20-08 3/19/20	Timely Filing Orders	Judicial departments will be responsible for timely filing orders from the hearings. DFS will electronically upload orders to the court for review, and the judicial departments will be responsible for reviewing and filing orders in a timely manner to prevent disruption of federal funding.	
AO 20-09 3/20/20	Statutes of Limitation; Medical Malpractice Cases	Attorneys and litigants should be aware the District Court is unable to waive jurisdictional requirements including statutes of limitation to file complaints and requests for trial de novo as well as the expert affidavit requirements in medical malpractice cases. Complaints and, where appropriate, expert affidavits in medical malpractice cases should be drafted as best as can be managed under the circumstances. Complaints need to be filed prior to the running of the statute of limitations. Other than the failure to include an affidavit in a medical malpractice case, motions to amend complaints may be an available remedy to request correction of issues in a complaint when information was unavailable due to the current circumstances.	
AO 20-09 3/20/20	Service of Process and Subpoena Issues	The Court recognizes that accomplishing personal service may pose a significant challenge at this time given that many businesses are closed and process servers may be in short supply. Motions to extend service of process must be filed prior to the expiration of the time to serve. Properly documented service issues related to the COVID-19 pandemic will be considered good cause for a timely	

		<p>motion to extend service of process. For the 30 days following the entry of this order, no subpoena may be issued by an attorney under NRCP 45 without advance approval of the discovery commissioner. Issues regarding currently outstanding subpoena requests will be considered on a case-by-case basis.</p>	
<p>AO 20-09 3/20/20</p>	<p>Rule 16.1 Conferences</p>	<p>NRCP 16.1 Early Case Conferences will still take place when possible. Early case conferences are to be conducted by telephone, teleconference, videoconference or other alternate means. During the next 30 days, if an early case conference cannot be accomplished by alternate means, it shall be rescheduled. No early case conference shall be conducted in-person within 30 days from the date of this order.</p> <p>All deadlines pursuant to NRCP 16.1 for initial disclosures, disclosure of expert witnesses and testimony, supplementation of discovery, pre-trial disclosures, and filing of joint and/or individual case conference reports shall be stayed for 30 days following the entry of this order.</p> <p>All initial disclosures, supplements and other written discovery shall be exchanged only through electronic means for 30 days following the entry of this order</p>	
<p>AO 20-09 3/20/20</p>	<p>Rule 16 Conferences by Alternative Means Encouraged</p>	<p>NRCP 16 Pretrial Scheduling Conferences will still take place when possible. Rule 16 conferences are to be conducted by video or telephonic means, or rescheduled at the direction of the assigned District Court Judge. If the participating parties are able to participate by video, telephonic, or other alternative means, the District Court Judges are encouraged to proceed with Rule 16 conferences. If such remote appearances are unavailable or impossible for some reason, the NRCP 16 Pretrial Conferences should be rescheduled. The District Court Judges should continue to</p>	

		<p>comply with the deadlines set forth in NRCP 16(b)(2), but should be mindful that attorneys and parties will have a difficult time conducting discovery, obtaining information for discovery responses, and communicating with their clients, while the State of Nevada struggles with the outbreak of the Coronavirus Disease (COVID-19). Consequently, District Court Judges are encouraged to take these difficult times into consideration and provide additional time for discovery when issuing NRCP 16 Scheduling Orders.</p>	
<p>AO 20-09 3/20/20</p>	<p>Discovery</p>	<p>Any deposition pursuant to NRCP 30, that is scheduled to be conducted within the next 30 days, may be conducted by telephone, teleconference, videoconference or alternate means. Upon agreement of the parties and deponent, the in-person requirement of NRCP 28 and 30(b)(5), which requires a deponent to appear before an officer appointed or designated by NRCP 28 to administer oaths and take testimony, may be modified, adjusted for social distancing requirements, or waived. However, if no stipulation or other agreement can be reached by the parties, there shall be no in-person deposition conducted within 30 days from the date of this order.</p> <p>All pending, unexpired discovery deadlines pursuant to NRCP 31 (depositions by written questions), 33 (interrogatories to parties) 34 (producing documents, electronically stored information and tangible things, or entering onto land, for inspection or other purposes), and/or 36 (requests for admission) shall be stayed for 30 days from the date of this order. This stay shall serve to extend the 30-day deadline for serving responses to written discovery, pursuant to NRCP 31, 33, 34 and 36, by 30 days, unless the time to respond to the written discovery expired on or before March 13, 2020.</p>	

		The parties shall vacate and reschedule any in-person NRCP 35 examination that is to be conducted within 30 days from the date of this order.	
AO 20-09 3/20/20	Stay of Cases	A complete stay of any civil case will be considered on a case-by-case basis. A stay of any case should be liberally granted at this time based on any COVID-19 related issues.	
AO 20-09 3/20/20	Settlement Conferences	Vacated Judicial settlement conferences are non-essential. Most judicial settlement conferences are less than effective without in-person appearances of the respective parties. As a result, all judicial settlement conferences scheduled through the District Court Judicial Settlement Conference are vacated. The parties in those cases should confer with one another and submit 5 agreeable dates after June 1, 2020 to Department 30 so conferences can be rescheduled. Parties who have settlement conferences set through the Senior Judge Program should contact the Senior Judge Program to reschedule their settlement conference or inquire whether it will go forward by alternative means. If parties agree that a meaningful settlement conference by alternative means would be possible, nothing in this Order prevent parties from requesting individual judges to conduct a settlement conference. All parties and counsel would be required to appear by alternative means.	
AO 20-09 3/20/20	Response Time for Offers of Judgment Suspended	With many businesses closed and with individuals ill, quarantined, or practicing social distancing, attorneys may experience extreme difficulty communicating with their clients. As a result, the time to respond to any offers of judgment submitted pursuant to NRCP 68 is suspended. This applies to any offer of judgment submitted on March 13, 2020 or after. After this order is lifted, parties will have ten days to respond to any pending offer of judgment. Nothing in this	

		order precludes a party from accepting an offer of judgment submitted while this order is in effect.	
AO 20-09 3/20/20	Non-Jury Trials May Proceed by Alternate Means; Five Year Rule for Trials; Continuances	Any scheduled non-jury trials are considered non-essential. Non-jury trials may be conducted by alternative means or rescheduled. AO 20-1 provides, "This order shall operate to stay trial in civil cases for purposes of NRCP 41(e)." The stay applies to both jury and bench trials. Attorneys may have difficulty obtaining witnesses or being prepared for trial in the period immediately following the duration of the administrative orders relating to COVID-19. Judges are encouraged to liberally grant continuances to allow time for preparation.	
AO 20-09 3/20/20	Writs of Execution and Writs of Garnishment Stayed	Any writs of execution or writs of garnishment ordered by the court prior to this order will be stayed. Writs of execution or garnishment issued on or after the date of this order will also be stayed until this order is lifted. This order shall be reviewed no later than every 30 days and shall continue until modified or rescinded by a subsequent order.	
AO 20-10 3/20/20	Court Clerk's Offices Closed to In-Person Filing	Effective Monday, March 23, 2020, the Court Clerk's Offices at both the Regional Justice Center and the Family Court will be closed for in-person filings until further notice. Filings must be completed electronically. For litigants who do not have the ability to electronically file documents, documents may be mailed as follows: District Court Civil/Criminal Division Attn: Clerk's Office R Regional Justice Center 2 200 Lewis Avenue Las Vegas, NV 89155 District Court Family Division Attn: Clerk's Office Family Court 601 North Pecos Rd. Las Vegas, NV 89155 The Clerk's Office shall establish a	

		<p>safety protocol for clerks tasked with opening mail and handling paper documents.</p> <p>Domestic violence temporary protective order applications may be completed over the phone by calling the Family Law Self-Help Center at 702-455-1500.</p> <p>For assistance with emergency guardianships or any other question regarding filing, please call 702-455-4472.</p>	
<p>AO 20-10 3/20/20</p>	<p>Proposed Orders and Other Documents Submitted to the Judge; Self-Represented Litigants</p>	<p>All proposed orders, requests for orders shortening time, stipulation and orders, or any other document submitted to a judge for signature before filing shall be submitted to the appropriate department electronically.</p> <p>FOR THE HEALTH AND SAFETY OF ALL, NO PAPER DOCUMENTS WILL BE ACCEPTED BY THE COURT AT THIS TIME other than documents mailed as outlined.</p> <p>The department inboxes are attached to this order. The inboxes are to be used ONLY for the purpose of submitting documents for the judge's signature.</p> <p>All documents submitted should be attached to the email as both a Microsoft Word document and a .pdf document.</p> <p>The email should identify the full case number, the filing event code, and the name of the document. This naming convention will be accomplished by the putting the following information in the subject line of the email: Full Case Number – Filing Event Code – Parties.</p> <p>For example: "A-20-123456-C – ORDR – Smith v. Doe."</p> <p>NO ADDITIONAL ARGUMENT OR DISCUSSION SHOULD BE INCLUDED IN THE EMAIL SEPARATE FROM THE ATTACHED DOCUMENT.</p> <p>After the document is submitted, the judge will review the document, affix an electronic signature to the .pdf document and file the document into the Odyssey system. If necessary, the judge will be able to</p>	

		<p>use the word document to make changes or add dates. The judicial department can then save the amended word document as a .pdf file. At that point, the judge will affix an electronic signature and the document will be filed into the Odyssey system. The court will not print or retain paper copies of the orders.</p> <p>Parties are responsible for filing the Notice of Entry of Order as well as serving orders by mail to any party who is not registered for electronic service.</p>	
AO 20-10 3/20/20	<p>For any self-represented litigant who is unable to submit an order by email, the court shall prepare and file the order.</p>	<p>Self-represented litigants may obtain help with family law forms and information from the Family Law Self-Help Center: www.FamilyLawSelfHelpCenter.org Email: flshcinfo@lacs.nj.gov Telephone: 702-455-1500</p> <p>Self-represented litigants may obtain help with civil forms, information, evictions and other matters from the Civil Law Self-Help Center: www.CivilLawSelfHelpCenter.org Email: clshcinfo@lacs.nj.gov Telephone: 702-671-3976</p> <p>The self-help centers located at the courthouses are not currently open to the public. Self-help assistance must be obtained on the website, through email or by phone.</p>	
AO 20-10 3/20/20	Courtesy Copies	<p>No paper courtesy copies of any kind may be sent to the court. Judges are strongly discouraged from requesting electronic courtesy copies from parties due to the burden it places on the system as a result of additional storage required. To reduce the potential spread of infection through paper, judges are also strongly discouraged from having documents printed from Odyssey to read.</p> <p>Counsel should contact the court clerk for handling of exhibits or documents that cannot be converted to an electronic format.</p>	
AO 20-10	Sealed Documents	If a party is requesting a document	

3/20/20		<p>be sealed, the party must file a motion to file under seal. The party should file separately the document to be sealed, using the code TSPCA "Temporarily Sealed Pending Court Approval." Failure to properly submit a motion to seal the document may result in the public electronic filing of the temporarily sealed document.</p>	
AO 20-10 3/20/20	Original Signature Requirements	<p>With the exception of documents requiring the signature of a notary, all requirements for original signatures are suspended. All documents filed with the court may be electronically signed as provided in Nevada Electronic Filing and Conversion Rules, Rule 11(a). All documents requiring the signature of another person may be electronically signed without original signatures; however, the party submitting the document must obtain email verification of the other person's agreement to sign electronically and submit the email with the filed documents. Filers are reminded that NRCP rule 11 provides sanctions for filing for improper purpose, which would include a misrepresentation of a signature. Additionally, other civil or criminal penalties could apply for misrepresenting or fraudulently signing a document.</p>	
AO 20-10 3/20/20	Signatures on Criminal Guilty Plea Agreements	<p>For in-custody guilty plea agreements when the defendant is unable to provide a signed copy of the guilty plea due to appearance by alternative means, the guilty plea shall be signed by counsel in the following manner: "Signature affixed by (insert name of defense counsel) at the direction of (insert name of defendant)." The judge shall make a record that because of COVID-19 precautions that the defendant was unable to physically sign the guilty plea agreement. The defendant shall be canvassed by the judge taking the plea as follows: On page [say page number] of the plea agreement your attorney has signed your name with a notation</p>	

		<p>that they signed it at your direction. Is that correct?</p> <p>Did you agree for your attorney to sign in place of your actual signature?</p> <p>Before directing your attorney to sign for you, did you read the guilty plea agreement and talk to you attorney about the terms of the guilty plea agreement?</p> <p>Did you discuss that your attorney signing your name at your direction will be treated the same as if you actually signed the agreement?</p> <p>Do you agree to have the signature placed on the agreement by your attorney to be treated the same as if you signed the plea agreement?</p> <p>Did you knowingly, willingly, and voluntarily direct your attorney to sign this agreement on your behalf?</p>	
AO 20-10 3/20/20	Appearances by Alternative Means	<p>During this time, appearances by alternative means are strongly encouraged whenever possible. The court has four methods of appearance by alternative means: regular telephone, telephone conference through BlueJeans, videoconference through BlueJeans and CourtCall. As CourtCall involves a cost, no party may be required to use CourtCall during this time. Use of BlueJeans is strongly favored given the number of people the system can accommodate, and the compatibility with the JAVS system.</p> <p>The requirement for a formal written notice of any appearance by alternative means is suspended.</p>	
AO 20-10 3/20/20	Civil Cases	<p>For civil cases, if the judge intends to hear a matter, the judicial department will contact attorneys or self-represented litigants two judicial days before the hearing to determine which method of appearance the party intends to use and gather the appropriate contact information to arrange for the appearance by alternative means.</p>	
AO 20-10 3/20/20	Criminal Cases	<p>For criminal cases, all appearances by alternative means by attorneys and out-of-custody defendants will</p>	

		<p>be through BlueJeans video unless for technical reasons a phone conference is necessary. Attorneys appearing by alternative means, or having clients appear by alternative means, must notify the department via email at least one judicial day before the appearance, except in case of an emergency. The attorney must provide email addresses for all persons making an appearance so the department can provide a link for the appearance. Probation officers may similarly contact departments to request a link to appear via video. If arrangements need to be made on shorter notice, the judicial department must be contacted by phone.</p>	
AO 20-10 3/20/20	Domestic Cases	<p>For domestic (divorce and custody) cases, if the judge intends to hear a matter, the judicial department will contact attorneys or self-represented litigants two judicial days before the hearing to determine which method of appearance the party intends to use and gather the appropriate contact information to arrange for the appearance by alternative means.</p>	
AO 20-10 3/20/20	Juvenile Dependency and Delinquency	<p>For dependency cases and delinquency cases, all appearances by alternative means by attorneys and out-of-custody parties will be through BlueJeans video unless for technical reasons a phone conference is necessary. Attorneys appearing by alternative means, or having clients/witnesses/agency representatives/probations officers appear by alternative means, must notify the department via email at least one judicial day before the appearance, except in case of an emergency. The attorney must provide emails for all persons making an appearance so the department can provide a link for the appearance. If arrangements need to be made on shorter notice, the judicial department must be contacted by phone.</p>	
AO 20-10 3/20/20	Media	<p>Reporters may also request to “appear” in any public court</p>	

		<p>proceeding by alternative means for the purpose of observing the proceedings. Any reporter requesting an appearance in this manner must contact the department for a BlueJeans video link. Reporters appearing by alternative means must remain on mute and are not permitted to interject or speak during any appearance. A reporter violating this rule will lose the ability to appear by alternative means. This order shall be reviewed no later than every 30 days and shall continue until modified or rescinded by a subsequent order.</p>	
AO 20-11 3/25/20	civil domestic matters Confidential Reports	<p>Notwithstanding the provisions of EDCR 5.203, confidential reports (including custody evaluations, child interviews, brief focus assessments, drug test results, and paternity test results) shall be transmitted electronically to retained counsel, subject to the limitations imposed on counsel pursuant to EDCR 5.301 and EDCR 5.304. For self-represented litigants, civil-domestic departments may convey the information contained in the foregoing confidential reports by telephone. The transmittal of this information by telephone shall include, whenever possible, the reading of the information to the self-represented litigant. Alternatively, if a brief continuance is warranted, the Court in its discretion may continue the matter during the pendency of Administrative Order 20-01 to allow a self-represented litigant to read the confidential report at such time as in-person appearances resume.</p>	
AO 20-11 3/25/20	civil domestic matters Courtesy Copies	<p>EDCR 5.515 is suspended and all submissions should adhere to the requirements of Administrative Order 20-10.</p>	
AO 20-11 3/25/20	Motions	<p>The Court may deny a motion at any time. The Court may grant all or any part of a motion after an opposition has been filed or 21 days after service of the motion if no opposition was filed. The Court may issue other written orders</p>	

		<p>relating to the motion filings as it deems appropriate. Hearings are to be conducted consistent with Administrative Order 20-10. Motions related to emergency legal and physical custody issues should receive priority with respect to the scheduling of a hearing on an appropriate order shortening time. Depending on the circumstances, the Court may determine these motions be considered essential under AO 20-1.</p>	
<p>AO 20-11 3/25/20</p>	<p>Rule 16.2 and 16.205 Conferences</p>	<p>In order to facilitate and encourage just, speedy, and inexpensive discovery in civil-domestic actions, NRCP 16.2 and 16.205 Early Case Conferences should continue to take place, but should be conducted by telephone, teleconference, videoconference or other alternate means. If an early case conference cannot be accomplished by alternate means within 30 days of this order, it shall be rescheduled. No early case conference shall be conducted in-person within 30 days from the date of this order. All deadlines pursuant to NRCP 16.2 and 16.205 for initial disclosures, disclosure of expert witnesses and testimony, supplementation of discovery, pre-trial disclosures, and filing of joint and/or individual case conference reports shall be stayed for 30 days following the entry of this order</p>	
<p>AO 20-11 3/25/20</p>	<p>Discovery</p>	<p>The provisions of Administrative Order 20-09 related to discovery shall similarly apply in civil-domestic matters as follows: Any deposition pursuant to NRCP 30, that is scheduled to be conducted within the next 30 days, may be conducted by telephone, teleconference, videoconference or alternate means. Upon agreement of the parties and deponent, the in-person requirement of NRCP 28 and 30(b)(5), which requires a deponent to appear before an officer appointed or designated by NRCP 28 to administer oaths and take testimony, may be modified, adjusted for social distancing</p>	

		<p>requirements, or waived. However, if no stipulation or other agreement can be reached by the parties, there shall be no in-person deposition conducted within 30 days from the date of this order.</p> <p>All pending, unexpired discovery deadlines pursuant to NRCP 31 (depositions by written questions), 33 (interrogatories to parties) 34 (producing documents, electronically stored information and tangible things, or entering onto land, for inspection or other purposes), and/or 36 (requests for admission) shall be stayed for 30 days from the date of this order. This stay shall serve to extend the 30-day deadline for serving responses to written discovery, pursuant to NRCP 31, 33, 34 and 36, by 30 days, unless the time to respond to the written discovery expired on or before March 20, 2020.</p> <p>The parties shall vacate and reschedule any in-person NRCP 35 examination that is to be conducted within 30 days from the date of this order.</p> <p>All discovery hearings in the next 30 days shall be conducted by alternative means. Discovery motions may be resolved on the papers by way of a written recommendation issued by the judicial officer assigned to the civil-domestic discovery calendar.</p>	
<p>AO 20-11 3/25/20</p>	<p>Continuance of Trials/Evidentiary Hearings</p>	<p>Civil-domestic trials and evidentiary hearings may be conducted by alternative means under Nevada Supreme Court Rules Part IX-B Rule 1(6) or may be continued. The continuance of any trial or evidentiary hearing will be considered on a case-by-case basis. Attorneys may have difficulty obtaining witnesses or being prepared for evidentiary proceedings during this time and in the period immediately following the duration of the administrative orders relating to COVID-19. Judges are encouraged to liberally grant</p>	

		<p>continuances to allow time for preparation. Civil-domestic departments are encouraged to examine the merits of any application for a continuance, balancing the consequences of a delay in the proceedings and the constraints placed on attorneys and litigants to prepare for a trial or evidentiary hearing.</p>	
<p>AO 20-11 3/25/20</p>	<p>Continuance of Trials/Evidentiary Hearings</p>	<p>Civil-domestic trials and evidentiary hearings may be conducted by alternative means under Nevada Supreme Court Rules Part IX-B Rule 1(6) or may be continued. The continuance of any trial or evidentiary hearing will be considered on a case-by-case basis. Attorneys may have difficulty obtaining witnesses or being prepared for evidentiary proceedings during this time and in the period immediately following the duration of the administrative orders relating to COVID-19. Judges are encouraged to liberally grant continuances to allow time for preparation. Civil-domestic departments are encouraged to examine the merits of any application for a continuance, balancing the consequences of a delay in the proceedings and the constraints placed on attorneys and litigants to prepare for a trial or evidentiary hearing.</p>	
<p>AO 20-11 3/25/20</p>	<p>Settlement Conferences Vacated</p>	<p>All judicial settlement conferences are vacated. The Department currently assigned the judicial settlement conference shall coordinate with retained counsel to reschedule the settlement conference to a date after June 1, 2020. Parties who have settlement conferences set through the Senior Judge Program should contact the Senior Judge Program to reschedule their settlement conference or inquire whether it will go forward by alternative means. If parties agree that a meaningful settlement conference by alternative means would be possible, nothing in this Order prevent parties from requesting individual judges to conduct a</p>	

		settlement conference. All parties and counsel would be required to appear by alternative means.	
AO 20-11 3/25/20	Writs of Execution and Writs of Garnishment	The provisions of Administrative Order 20-09 related to writs of execution or writs of garnishment shall not apply to writs issued for the purpose of the collection of support (child support or spousal support).	
AO 20-12 3/27/20	In-Custody Juvenile Matters Will Proceed, but Matters for Juveniles Hospitalized, Isolated or Quarantined Will be Continued.	<p>Contested hearings, detention hearings, hearings for entry of plea, certification hearings, disposition hearings, probation violation hearings, and parole violations for in-custody juveniles will continue to be heard. Absent extraordinary circumstances, these hearings shall be conducted through BlueJeans video. Clark County Juvenile Justice Services is ordered to provide a means for juveniles to appear by video from juvenile detention rather than transporting juveniles to Court. Appearances may be made from a smart phone or tablet, so this should not pose any significant expense or inconvenience to Juvenile Justice Services.</p> <p>No in-custody juvenile who is hospitalized, isolated, or quarantined will be transported to court or appear for a court proceeding. Those matters are to be continued until the juvenile is no longer under any hospitalization, isolation, or quarantine.</p> <p>All matters where the juvenile is out of custody will be continued for at least 30 days unless a District Court Judge determines that there is a critical need to hear an out-of-custody matter. In those cases, the juvenile must appear before the District Court Judge by BlueJeans video.</p> <p>All specialty courts, Drug Court, DAAY Court, Diversion Court, and restitution court appearances will be continued for 30 days. Emancipations will be continued unless the court determines that there is a critical</p>	

		<p>need for an emancipation. No juvenile matter may proceed without the juvenile present either in person or by alternative means. If the juvenile is unavailable, the matter will be continued.</p>	
<p>AO 20-12 3/27/20</p>	<p>Signatures on Juvenile Written Admissions</p>	<p>In order to ensure the rights of juveniles are being protected while the court allows appearances by alternative means, all admissions must be in writing and include an acknowledgement of rights and an acknowledgement of the standard terms and conditions of probation or parole. Written admissions must be signed by the juvenile or signed by the juvenile’s attorney as set forth in Administrative Order 20-10 and be e-filed and accepted by the court prior to the hearing. For the week of March 30, 2020 only, written admissions may be filed after the court appearance.</p> <p>Using AO 20-10 as a model for when an attorney may sign a guilty plea agreement on behalf of a defendant appearing by alternative means, if a juvenile is unable to physically sign the written admission, the admission shall be signed by counsel in the following manner:</p> <p>“Signature affixed by (insert name of defense counsel) at the direction of (insert name of juvenile).”</p> <p>The judge shall make a record that because of COVID-19 precautions that the juvenile was unable to physically sign the written admissions. The juvenile shall be canvassed by the judge taking the plea as follows: On page [say page number] of the admissions your attorney has signed your name with a notation that they signed it at your direction. Is that correct? Did you agree for your attorney to sign in place of your actual signature? Before directing your</p>	

		<p>attorney to sign for you, did you read the admissions and talk to you[r] attorney about the terms contained in the written admission? Did you discuss that your attorney signing your name at your direction will be treated the same as if you actually signed the agreement? Do you agree to have the signature placed on the agreement by your attorney to be treated the same as if you signed the admission agreement? Did you knowingly, willingly, and voluntarily direct your attorney to sign this agreement on your behalf?</p>	
<p>AO 20-12 3/27/20</p>	<p>Appearances by Alternative Means</p>	<p>Nevada Supreme Court Rules Part IX, governing appearances by telephonic and audiovisual transmission expressly exclude juvenile proceedings. With the concurrence of Chief Justice Kristina Pickering, this rule is suspended due to COVID-19. Attorneys, probation officers, social workers, parents, guardians, and any other necessary parties to a juvenile proceeding are strongly encouraged to appear by alternative means. Video appearances are strongly preferred for this case type. Parents or guardians who must attend hearings are encouraged to appear through alternative means. For the appearance, parents or guardians may provide their e-mail addresses to the juvenile's attorney, and the attorney is to follow the procedures outlined AO 20-10. Specifically, appearances by alternative means are to be conducted in the following manner: [A]ll appearances by alternative means by attorneys and out-of-custody parties will be through BlueJeans video unless for technical reasons a phone conference is necessary. Attorneys appearing by alternative means, or having</p>	

		clients/witnesses/agency representatives/probations officers appear by alternative means, must notify the department via email at least one judicial day before the appearance, except in case of an emergency. The attorney must provide emails for all persons making an appearance so the department can provide a link for the appearance. If arrangements need to be made on shorter notice, the judicial department must be contacted by phone	
AO20-13 4/17/20	Jury Trials Suspended	Jury trials remain suspended and no jurors will be summonsed. Trials will be rescheduled as the court calendar allows, beginning six weeks after this order is expires, is modified or rescinded. Priority will be given to in-custody defendants who have invoked their speedy trial rights. As the court looks toward resuming trials at some point in the future, the health and safety of jurors will be a priority. To that end, Jury Services is directed to develop a policy and system to allow all jury questionnaires to be sent, completed, returned, and distributed to the court and counsel electronically. A mailing process should be developed as an alternative for the rare circumstance when a juror does not have e-mail. Jury Services is also directed to develop policies related to the number of jurors who can reasonably be summonsed while maintaining social distancing, including the maximum number of panels that could be brought in weekly, health and safety information to be included with the jury summonses, and management of prospective jurors in jury services as well as during the jury selection process.	This order shall be reviewed no later than every 30 days and shall remain in effect until thirty (30) days following the expiration of the March 12, 2020 Governor's Emergency Declaration or until modified or rescinded by a subsequent order, whichever occurs earlier.
AO20-13 4/17/20	Grand Jury	The grand jury will also remain suspended. During this time, the Court requests that the Clark County District Attorney's Office work with the Grand Jury Judge and Jury Services to develop policies to ensure the health and safety of the	This order shall be reviewed no later than every 30 days and shall remain in effect until thirty (30) days following the expiration of the March 12, 2020

		grand jurors, including social distancing and the ability for witnesses to appear by alternative means when possible.	Governor's Emergency Declaration or until modified or rescinded by a subsequent order, whichever occurs earlier.
AO20-13 4/17/20	Issuance of Summons and Certified Copies	Summonses and certified copies shall be issued by the Clerk's office. A party or lawyer seeking to have the Clerk of Court issue a summons under NRCP 4(b) shall e-file the summons. The filing code "SEI" must be used for the proper processing of the summons. The Clerk will issue the summons electronically.	This order shall be reviewed no later than every 30 days and shall remain in effect until thirty (30) days following the expiration of the March 12, 2020 Governor's Emergency Declaration or until modified or rescinded by a subsequent order, whichever occurs earlier.
AO20-13 4/17/20	Service of Summons	The Court recognizes that accomplishing personal service of process may pose significant challenges at this time, given the closure of non-essential businesses and stay-at-home directives. Properly documented service issues related to the COVID-19 pandemic constitute good cause for the extension of time for service pursuant to NRCP 4(e), whether the motion is made before or after the 120-day service period.	This order shall be reviewed no later than every 30 days and shall remain in effect until thirty (30) days following the expiration of the March 12, 2020 Governor's Emergency Declaration or until modified or rescinded by a subsequent order, whichever occurs earlier.
AO20-13 4/17/20	Electronic Service	All lawyers and self-represented litigants are required to register for electronic service and update any change of e-mail address with the Court. In the limited circumstance where a self-represented litigant does not have an e-mail address, the Clerk's office is directed to assist the self-represented litigant in creating an e-mail address.	This order shall be reviewed no later than every 30 days and shall remain in effect until thirty (30) days following the expiration of the March 12, 2020 Governor's Emergency Declaration or until modified or rescinded by a subsequent order, whichever occurs earlier.
AO20-13 4/17/20	Proposed Orders	All lawyers and parties shall submit proposed orders to the respective department inboxes. See Administrative Order 20-10. NO OTHER E-MAILS MAY BE SENT TO THE DEPARTMENT INBOXES. The subject line of the e-mail must contain the full case number, the filing code, and the case name, in	This order shall be reviewed no later than every 30 days and shall remain in effect until thirty (30) days following the expiration of the March 12, 2020 Governor's Emergency Declaration or until

		<p>that order. For example: "A- 20-123456-C – ORDR – Smith v. Doe." All documents should be submitted in PDF format. Every order must be submitted as a separate e-mail. If a judge has significant revisions, the department will request a Microsoft Word version of the order from the submitting party for editing purposes. The Court notes here that both Word Perfect and Apple Pages allow documents to be saved in a Word format. NO ADDITIONAL ARGUMENT OR DISCUSSION SHOULD BE INCLUDED IN THE E-MAIL. After the document is submitted, the judge will review the document, affix an electronic signature to the PDF document, and file the document into the Odyssey system. All documents submitted will be filed by the department and served to all parties registered for electronic service. Parties are responsible for filing the Notice of Entry of Order as well as serving orders by mail to any party who is not registered for electronic service.</p>	<p>modified or rescinded by a subsequent order, whichever occurs earlier.</p>
AO20-13 4/17/20	Filing Sealed Documents	<p>If a party is requesting that a document be sealed, the party must file a motion to file under seal. The party should file separately the document to be sealed, using the code "TSPCA" – Temporarily Sealed Pending Court Approval. The judge will then review the motion and determine whether the document should be filed under seal. Failure to properly submit a motion to seal the documents, failure to submit the document separately, and failure to use the proper filing code may result in the public electronic filing of the document.</p>	<p>This order shall be reviewed no later than every 30 days and shall remain in effect until thirty (30) days following the expiration of the March 12, 2020 Governor's Emergency Declaration or until modified or rescinded by a subsequent order, whichever occurs earlier.</p>
AO20-13 4/17/20	FAMILY Essential Case Types	<p>Essential case types also include emergency child custody hearings, which shall go forward, preferably by alternative means</p>	<p>This order shall be reviewed no later than every 30 days and shall remain in effect until thirty (30) days following the expiration of the March 12, 2020 Governor's Emergency Declaration or until modified or rescinded</p>

			by a subsequent order, whichever occurs earlier.
AO20-13 4/17/20	FAMILY Extensions of Time Deadlines	Pursuant to NRCP 6(b), the Court recognizes the COVID-19 emergency as constituting “good cause” and “excusable neglect” warranting the extension of time in non-essential civil-domestic case types. This does not apply to the time deadlines that must not be extended under NRCP 6(b)(2) (motions under NRCP 50(b), 52(b), 59, and 60 and motions made after NRCP 54(d)(2) time has expired).	
AO20-13 4/17/20	FAMILY Discovery Deadlines	Discovery deadlines, including deadlines for serving responses, pursuant to NRCP 31 (depositions by written questions), NRCP 33 (interrogatories to parties), NRCP 34 (producing documents, electronically stored information and tangible things, or entering onto land for inspection or other purposes) and NRCP 36 (requests for admissions) will be tolled from March 18, 2020, until thirty days after this order expires, is modified or is rescinded. Even so, the Court encourages discovery to proceed when at all possible. All written discovery shall be exchanged by mail or through electronic means.	This order shall be reviewed no later than every 30 days and shall remain in effect until thirty (30) days following the expiration of the March 12, 2020 Governor’s Emergency Declaration or until modified or rescinded by a subsequent order, whichever occurs earlier.
AO20-13 4/17/20	FAMILY Rule 35 Examinations	No Rule 35 examination may go forward until 30 days after the period this order is in effect. A party may file a motion demonstrating good cause to proceed forward with a Rule 35 exam. Good cause in this context means an extreme emergency such as imminent destruction of evidence. The motion shall also include protocols for ensuring the safety of the examinee and an affidavit from the medical provider indicating that the provider is able to conduct the examination following those protocols.	This order shall be reviewed no later than every 30 days and shall remain in effect until thirty (30) days following the expiration of the March 12, 2020 Governor’s Emergency Declaration or until modified or rescinded by a subsequent order, whichever occurs earlier.
AO20-13 4/17/20	FAMILY Depositions	During the period that this order is in effect, no in-person depositions shall proceed except on stipulation or order obtained after filing a motion demonstrating good cause for the need for an in-person deposition. Deposition by alternative means may proceed as	This order shall be reviewed no later than every 30 days and shall remain in effect until thirty (30) days following the expiration of the March 12, 2020 Governor’s Emergency

		provided in NRCP 30(b)(4). The Court interprets NRCP 28(a)(1) and NRCP 30 to allow the deposition officer to be in a separate location from the deponent. See SCR Part IX-B(A) and (B) Rule 9	Declaration or until modified or rescinded by a subsequent order, whichever occurs earlier.
AO20-13 4/17/20	PROBATE Wills	Original wills may be sent by certified or express mail. In lieu of mailing an original will for filing, a photograph (not a scanned copy) of the original will may be electronically filed with the Court Clerk. The original will shall be submitted to the Clerk within 30 days of the re-opening of the Clerk's Office.	This order shall be reviewed no later than every 30 days and shall remain in effect until thirty (30) days following the expiration of the March 12, 2020 Governor's Emergency Declaration or until modified or rescinded by a subsequent order, whichever occurs earlier.
AO20-13 4/17/20	CIVIL Extensions of Time Deadlines	Pursuant to NRCP 6(b), the Court recognizes the COVID-19 emergency as constituting "good cause" and "excusable neglect" warranting the extension of time in non-essential civil case types. This does not apply to the time deadlines that must not be extended under NRCP 6(b)(2) (motions under NRCP 50(b), 52(b), 59, and 60 and motions made after NRCP 54(d)(2) time has expired).	This order shall be reviewed no later than every 30 days and shall remain in effect until thirty (30) days following the expiration of the March 12, 2020 Governor's Emergency Declaration or until modified or rescinded by a subsequent order, whichever occurs earlier.
AO20-13 4/17/20	CIVIL Discovery Deadlines	Discovery deadlines, including deadlines for serving responses, pursuant to NRCP 31 (depositions by written questions), NRCP 33 (interrogatories to parties), NRCP 34 (producing documents, electronically stored information and tangible things, or entering onto land for inspection or other purposes) and NRCP 36 (requests for admissions) will be tolled from March 18, 2020, until thirty days after this order expires, is modified or is rescinded. Even so, the Court encourages discovery to proceed when at all possible. All written discovery shall be exchanged by mail or through electronic means.	This order shall be reviewed no later than every 30 days and shall remain in effect until thirty (30) days following the expiration of the March 12, 2020 Governor's Emergency Declaration or until modified or rescinded by a subsequent order, whichever occurs earlier.
AO20-13 4/17/20	CIVIL Rule 35 Examinations	No Rule 35 examination may go forward until 30 days after the period this order is in effect. A party may file a motion with the Discovery	This order shall be reviewed no later than every 30 days and shall remain in effect until

		Commissioner demonstrating good cause to proceed forward with a Rule 35 exam. Good cause in this context means an extreme emergency such as imminent destruction of evidence. The motion shall also include protocols for ensuring the safety of the examinee and an affidavit from the medical provider indicating that the provider is able to conduct the examination following those protocols.	thirty (30) days following the expiration of the March 12, 2020 Governor's Emergency Declaration or until modified or rescinded by a subsequent order, whichever occurs earlier.
AO20-13 4/17/20	CIVIL NRCP 25(a)(1)	The COVID-19 pandemic poses special challenges for dealing with the death of a party and the timely substitution of a successor or representative. To alleviate those challenges, consistent with NRCP 1, NRCP 25(a)(1) is tolled during the period this order is in effect.	This order shall be reviewed no later than every 30 days and shall remain in effect until thirty (30) days following the expiration of the March 12, 2020 Governor's Emergency Declaration or until modified or rescinded by a subsequent order, whichever occurs earlier.
AO20-13 4/17/20	CIVIL Depositions	During the period this order is in effect, no in-person depositions shall proceed unless the lawyers stipulate to the deposition or obtain an order from the court after filing a motion demonstrating good cause for the need for an in-person deposition. Deposition by alternative means may proceed as provided in NRCP 30(b)(4). The Court interprets NRCP 28(a)(1) and NRCP 30 to allow the deposition officer to be in a separate location from the deponent. See SCR Part IX-B(A) and (B) Rule 9	This order shall be reviewed no later than every 30 days and shall remain in effect until thirty (30) days following the expiration of the March 12, 2020 Governor's Emergency Declaration or until modified or rescinded by a subsequent order, whichever occurs earlier.
AO20-13 4/17/20	CIVIL NRCP 41(e)	This order shall continue to toll the time for bringing a case to trial for the purposes of NRCP 41(e) for the duration of this order and for a period of 30 days after this order expires, is modified or is rescinded by a subsequent order.	This order shall be reviewed no later than every 30 days and shall remain in effect until thirty (30) days following the expiration of the March 12, 2020 Governor's Emergency Declaration or until modified or rescinded by a subsequent order, whichever occurs earlier.
AO20-13 4/17/20	CIVIL	This order shall operate to toll the time counted toward the one-year deadline for any case assigned to	This order shall be reviewed no later than every 30 days and shall

	Court Annexed Arbitration Program	the Court Annexed Arbitration Program under NAR 12(B). The tolling shall be from March 17, 2020, until 30 days after this order expires, is modified or is rescinded by a subsequent order.	remain in effect until thirty (30) days following the expiration of the March 12, 2020 Governor's Emergency Declaration or until modified or rescinded by a subsequent order, whichever occurs earlier.
AO20-13 4/17/20	CRIMINAL Right to Speedy Trial	The time period of any continuance resulting from the stay of jury trials imposed due to the COVID-19 pandemic shall be excluded for purposes of calculating speedy trial time limits under NRS 178.556(1) and NRS 174.511. The Court finds that the pandemic constitutes good cause for the delay and the ends of justice served by delaying the jury trials outweighs the interests of the parties and the public in a speedy trial. The period of exclusion shall be from March 16, 2020, when the jury trial stay was first imposed through the date six weeks after this order is lifted. When continuing a speedy trial, judges should examine the custody status of the defendant.	This order shall be reviewed no later than every 30 days and shall remain in effect until thirty (30) days following the expiration of the March 12, 2020 Governor's Emergency Declaration or until modified or rescinded by a subsequent order, whichever occurs earlier.
AO20-13 4/17/20	Guilty Plea Agreements	Guilty pleas and other documents that cannot be physically signed by the defendant must have the specific language: "Signature affixed by (insert name of defense counsel) at the direction of (insert name of defendant)." Defense counsel should then sign their client's name on the signature line for the defendant.	This order shall be reviewed no later than every 30 days and shall remain in effect until thirty (30) days following the expiration of the March 12, 2020 Governor's Emergency Declaration or until modified or rescinded by a subsequent order, whichever occurs earlier.
AO20-13 4/17/20	<u>Specialty Court</u>	Specialty court participants for any district court specialty court program who are out-of-custody may appear at status checks through alternative means.	This order shall be reviewed no later than every 30 days and shall remain in effect until thirty (30) days following the expiration of the March 12, 2020 Governor's Emergency Declaration or until modified or rescinded by a subsequent order, whichever occurs earlier.
AO20-13	Certified Copies	Certified copies of prior felony	This order shall be

4/17/20		convictions for the purpose of a habitual criminal determination shall be electronically filed with the Court prior to sentencing and captioned "Certified Copies of Prior Felony Convictions." If the seal is contained on the back of a page, that page should be copied and attached to the last page of the conviction.	reviewed no later than every 30 days and shall remain in effect until thirty (30) days following the expiration of the March 12, 2020 Governor's Emergency Declaration or until modified or rescinded by a subsequent order, whichever occurs earlier.
AO20-13 4/17/20	<u>Out-of-custody matters</u>	Out-of-custody criminal guilty pleas and sentencing may proceed by alternative means at the discretion of the judge, keeping in mind the current limited time schedules for handling criminal cases.	This order shall be reviewed no later than every 30 days and shall remain in effect until thirty (30) days following the expiration of the March 12, 2020 Governor's Emergency Declaration or until modified or rescinded by a subsequent order, whichever occurs earlier.
AO20-13 4/17/20	JUVENILE DEPENDENCY Adjudicatory plea hearings	Adjudicatory plea hearings held pursuant to NRS 432B.530 in dependency cases should proceed with the parents appearing by alternative means and submitting a written plea agreement. Adjudicatory trials and hearings regarding presumptions held pursuant to NRS 432B.153, 432B.157, 432B.159 and 432B.555 may also proceed by alternative means at the discretion of the judge.	This order shall be reviewed no later than every 30 days and shall remain in effect until thirty (30) days following the expiration of the March 12, 2020 Governor's Emergency Declaration or until modified or rescinded by a subsequent order, whichever occurs earlier.
AO20-13 4/17/20	JUVENILE DEPENDENCY Disposition hearings	Disputed dispositions may be heard by video or telephone	This order shall be reviewed no later than every 30 days and shall remain in effect until thirty (30) days following the expiration of the March 12, 2020 Governor's Emergency Declaration or until modified or rescinded by a subsequent order, whichever occurs earlier.
AO20-13 4/17/20	FINAL PROVISIONS Duration	This order shall be reviewed no later than every 30 days and shall remain in effect until thirty (30) days following the expiration of the March 12, 2020 Governor's Emergency	

		Declaration or until modified or rescinded by a subsequent order, whichever occurs earlier.	
AO 20-14 4/21/20	warrants pen register orders wiretap orders Electronic Filing of Applications for Search Warrants and Court Orders	Nevada law allows for a peace officer to apply for a search warrant remotely through secure electronic transmission. NRS 179.045(2). Additionally, the District Attorney and Attorney General or their deputies, supported by an affidavit of a peace officer, can apply to the district court for an order authorizing using a pen register, using a trap and trace device, or intercepting communications (wiretaps). NRS 179.530; NRS 179.460; NRS 179.470. The “judge may accept a[n]. . .electronic copy of the signature of any person required to give an oath or affirmation as part of an application submitted pursuant to this section as an original signature of the application.” NRS 179.470(4). In addition to warrants, pens and wiretaps, the Stored Communications Act, 18 U.S.C. §2703(d), allows for applications for orders for certain kinds of communications information. In the remainder of this Order, the collective group of items seeking information through a court order will be referred to as “surveillance orders.” The federal system also permits electronic submission and signing of warrants and surveillance orders. Federal Rule of Criminal Procedure 41(d)(3) allows for electronic submission of warrants and Federal Rule of Criminal Procedure 49 allows for electronic signatures on other filings. Given the current health crisis and the law supporting electronic processing of warrants and surveillance orders, all law enforcement agencies applying for warrants or surveillance orders with a judge of the District Court shall do so electronically. Returns and orders will also be filed electronically as set out below.	This process will be effective for the Las Vegas Metropolitan Police Department and the Henderson Police Department upon filing. For other agencies, this process will be voluntary until April 27, 2020, and mandatory thereafter.
AO 20-14 4/21/20	Electronic Signatures	In the processing of applications for warrants and court orders for surveillance, the District Court will accept and make use of electronic signatures. Under Nevada Revised	This process will be effective for the Las Vegas Metropolitan Police Department and the Henderson Police

		<p>Statutes 719.240(4), "If a law requires a signature, an electronic signature satisfies the law." Additionally, "electronically issued court documents requiring a court official's signature may be signed electronically." NEFCR 11(d). "Electronic signature" means "an electronic sound, symbol, or process attached to or logically associated with a record and executed by a person with the intent to sign the record." NRS 719.100. Nevada Electronic Filing and Conversion Rule 11(a) allows signatures to be typewritten as "/s/ signer's name." For the signing of documents related to search warrants and court orders for surveillance, the District Court will accept the typewritten signature as: /s/ officer's first initial last name and badge number For example: /s/J. Doe J1234D. The application may also be signed electronically with officer's actual signature.</p>	<p>Department upon filing. For other agencies, this process will be voluntary until April 27, 2020, and mandatory thereafter.</p>
AO 20-14 4/21/20	Rotating Assignment for Handling Warrants	<p>To ensure work load balance, all judges of the civil/criminal division will be responsible for taking week-long search warrant duty assignments, with two judges on duty for any given week. Those judges will be responsible for the review of all warrant and surveillance order applications during that week, both during the day and after hours. The method of assignment is to be determined by the Chief Judge and the Criminal Presiding Judge.</p>	<p>This process will be effective for the Las Vegas Metropolitan Police Department and the Henderson Police Department upon filing. For other agencies, this process will be voluntary until April 27, 2020, and mandatory thereafter.</p>
AO 20-14 4/21/20	Process for Obtaining Warrant or Court Order	<p>The District Court will accept electronically all applications for search warrants and surveillance orders. The applications will be made through the following secure electronic transmission procedure: (1) The officer will obtain approval of the search warrant application by the appropriate prosecutorial agency, or obtain the application for a court order for surveillance from the District Attorney or Attorney General. (2) The officer will then contact the assigned search warrant judge at the provided numbers. If the primary duty judge</p>	<p>This process will be effective for the Las Vegas Metropolitan Police Department and the Henderson Police Department upon filing. For other agencies, this process will be voluntary until April 27, 2020, and mandatory thereafter.</p>

		<p>is not available, the officer will then contact the secondary duty judge. If neither the primary or secondary duty judges are available, the officer will contact the Presiding Criminal Judge. If the officer is unable to reach the Presiding Criminal Judge, then the officer will contact the Chief Judge. All warrants and requests for orders must go through this process. Officers should not contact judges on their office, personal or home phones. (3) Once the officer has made contact with one of the assigned judges, the judge will swear in the officer over the phone. The affirmation will be as follows: "Do you affirm under penalty of perjury that everything in this application is true and correct to the best of your knowledge?" (4) After being sworn in, the officer will electronically sign the warrant. (5) The officer will then e-mail the entire packet, including the application, any affidavit, the order or warrant, and any order for sealing. The documents must be sent as one document in PDF Format. The packet must be sent from the officer's official agency e-mail address to the e-mail established for this purpose. The subject line of the e-mail must include the designation of the type of application as follows: SW Cell (this includes all hybrid court orders/warrants for historical cell data) Pen (pen registers and trap and trace) Wire (all intercepted communications) After the designation, the subject line should contain the caption of the warrant. For example, "SW - For 1234 Birch Ave." or "Pen - For 702-444-4444" To ensure security, applications may not be directly e-mailed to a judge's official e-mail or private e-mail. Also, warrants may not be emailed from a private email account and must be e-mailed from the agency e-mail of the officer applying for the warrant. (6) The assigned judge will then review the application. If the application is sufficient, the judge will sign the</p>	
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		warrant or court order with an electronic signature. (7) The assigned judge will then e-mail the search warrant back in PDF format to the officer with the judge's electronic signature affixed. (8) The officer will then be able to print and serve the warrant or court order. A printed version of a warrant must be left at the premises under NRS 179.075(2), and nothing in this Order should be read to change that obligation.	
AO 20-14 4/21/20	Returns and Filing	After completion, the officer will send applications and orders for surveillance and search warrants with returns electronically to the Court. The officer will e-mail the search warrant to the Clerk's Office at the email established by the Court for this purpose. As with the initial e-mail, the subject line of the e-mail must include the designation of the type of application as follows: SW Cell (this includes all hybrid court orders/warrants for historical cell data) Pen (pen registers and trap and trace) Wire (all intercepted communications) After the designation, the subject line should contain the caption of the warrant. For example, "SW - For 1234 Birch Ave." or "Pen - For 702-444-4444" Upon receipt of the e-mail, the Clerk's Office will file the documents.	This process will be effective for the Las Vegas Metropolitan Police Department and the Henderson Police Department upon filing. For other agencies, this process will be voluntary until April 27, 2020, and mandatory thereafter.
AO 20-14 4/21/20	Telephonic Applications for Search Warrants	Telephonic applications for search warrants should be made to the same numbers above and recorded as provided in Nevada Revised Statute 179.045(3). After the warrant is served and the return completed, the warrant, transcript and return should be sent electronically to the separate e-mail established for this purpose. The Clerk's Office will then obtain the judge's signature and file the documents.	Effective Date This process will be effective for the Las Vegas Metropolitan Police Department and the Henderson Police Department upon filing. For other agencies, this process will be voluntary until April 27, 2020, and mandatory thereafter.

All Nevada Eighth Judicial District Court administrative orders related to COVID-19 can be found on the court website: <http://www.clarkcountycourts.us/general/court-rules-and-administrative-orders/#Administrative%20Orders>

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